



H.K.S.K.H. Lady MacLehose Centre

Membership Registration Form

SA 3

(Effective date: 1.9.2000)

(Revised date: 1.7.2025)

(☐ New registration ☐ Renew Membership ☐ Revise Membership Information)

(New members need to fill in all information. For renewals or revisions to membership information, if the address has not changed, only the name, ID number, date of birth, phone number, the information that needs to be revised, and a signature are required.)

(If the membership card is lost, it can be reissued upon confirmation, with a fee of \$5 for each card.)

Please fill in all information in English block letters.

New arrivals in Hong Kong (residing for less than three years): ☐ No ☐ Yes	Membership no.:								
	Basic Membership: ☐ Individual ☐ Family ☐ Company Associate Membership: ☐ Study Room ☐ Fitness Association Department: _____								

Individual/ family member information

(To apply for membership or renew membership, you must present identification documents. Individuals under 11 years old may present a birth certificate, travel document, or student handbook.)

ID card no.	First letter and first 4 digits (e.g. 「K1234」)	Gender	M		F		Please mark with '✓' in the space provided
English name		DOB		D		M	
Tel		Other tel					
Address							
Email address							

Employment status	☐ Full time ☐ Part time ☐ Unemployed ☐ Retired ☐ Housewife ☐ Student ☐ Self-employed ☐ Other
Education level	☐ Primary school or below ☐ Junior secondary school ☐ Senior secondary school ☐ Post-secondary or Above ☐ Other
Marital Status	☐ Unmarried ☐ Married ☐ Widowed ☐ Divorced ☐ Separated

Family member(s) information

(If applying for an individual membership, this section does not need to be filled out.)

	Family member(s) name	Relationship	First letter and first 4 digits (e.g. 「K1234」)	Date of birth	Gender
1				D m Y	Y
2				D M Y	Y
3				D M Y	Y
4				D M Y	Y
5				D M Y	Y
6				D M Y	Y

Individual membership annual fee: \$29 per person

Family membership annual fee: \$58 for two members; \$87 for three or four members. Each additional member from the fifth onwards costs an extra \$29. Full family assistance for those receiving CSSA/ Working Family Allowance/ School Textbook Assistance is \$29, subject to social worker review.

If the applicant is under 18 years old, the following information must be filled out.

Guardian name _____	Relationship _____	Tel _____
Guardian signature _____	Date _____	Fax _____

Declaration: I confirm that the above information is correct, understand that the membership fee is non-refundable, and have read and accepted the 'Personal Data Usage Consent Form'.

Applicant signature: _____

請同時填寫背頁「不反對通知書」

Date : _____

Cheque payment payee :

This organization only accepts cheques with English names for the payee, as follows:

***1. 「HKSKH Lady MacLehose Centre」 or *2. 「H.K.S.K.H. Lady MacLehose Centre」**

* The above '1' and '2' are abbreviations for cheque payees acceptable by the bank, and the full names is:

[H.K.S.K.H. Lady MacLehose Centre, wholly owned By Hong Kong Sheng Kung Hui Welfare Council Limited]

For staff only

Staff/ Date: _____

Membership Expiration Date: _____

Remarks: _____

Personal Data Usage Consent Form :

1. I fully understand and agree that H.K.S.K.H. Lady MacLehose Centre collects my personal data for the purpose of my application for services from the organization. I agree that this information may be shared with staff who need to know such information in order to assist me with my application for the organization's services.
2. I understand that providing personal data to the organization is voluntary. If I fail to provide sufficient personal data, the organization may be unable to process my application for the relevant services. I will be responsible for any delays in service provision caused by insufficient information.
3. I also understand that I must ensure the information provided is accurate. If any changes to the information, I am responsible for notifying the organization as soon as possible; otherwise, I will be responsible for any delays in service provision caused by inaccuracies in the information provided.
4. I understand that if the services I am applying for involve the use of personal data of my family members, children, relatives, or friends, I am responsible for obtaining their consent.
5. I understand that the personal data provided will be destroyed three years after the termination of the service.
6. Except for specific exemptions under the Personal Data (Privacy) Ordinance, I understand that I have the right to request access to and correction of my personal data held by the organization. I understand that I can contact the inquiry office to make such requests and inquiries.



Collection of personal data for the purpose of service promotion in accordance with
the Personal Data (Privacy) Ordinance.

< Non-Objection Notice >

H.K.S.K.H. Lady MacLehose Centre (the 'Centre') will use the personal data you provide, including your name, phone number, address, email (if available), and fax (if available), for the purposes of service promotion, communication, fundraising, volunteer recruitment, and collecting feedback.

The personal data you provide above will be kept strictly confidential in accordance with the Centre's guidelines and will not be sold, rented, or transferred to any individual or organization in any form. You also have the right to request the Centre to stop using your personal data at any time; however, processing such requests generally takes ten working days, during which you may still receive written or other forms of communication from the Centre.

Please check the box next to your selected item and fill in your name, signature, and date. Return it to the Centre using any of the following methods.

- Mail or deliver in person: Inquiry Office, Ground Floor, 22 Wo Yi Hop Road, Kwai Chung, New Territories.
- Fax: 2481 5671
- Email: enquiry@skhmaclehose.org.hk

For any inquiries, please contact the Centre at 2423 5265.

Non-Objection Notice

- ☐ I have read and understood the 'Collection of Personal Data for the Purpose of Service Promotion in accordance with the Personal Data (Privacy) Ordinance (Non-Objection Notice)'.
- ☐ I do not object to the Hong Kong Sheng Kung Hui Margaret Trench Centre using my personal data provided, including my name, phone number, address, email (if available), and fax (if available), for the purposes of service promotion, communication, fundraising, volunteer recruitment, and collecting feedback.

Refusal to Receive Mailed Publications

- ☐ I refuse to receive written communication materials from the H.K.S.K.H. Lady MacLehose Centre.

Name: _____ Signature: _____ Date: _____